

~~CONFIDENTIAL~~

22 January 1952

MEMORANDUM FOR: Deputy Director/Administration
FROM: Assistant Director/Personnel
SUBJECT: Personnel Turnover Figures December 1951.

1. Attached are two sets of statistics covering the personnel turnover. The first covers turnover for December 1951 only, broken down by so-called "causal separations" (explained in note "A") and voluntary separations each by office. The second sheet shows the total turnover rate for December 1951 by office and the rate for the twelve month period, ending December 1951.

2. It is of interest to note that the turnover rate for December of [REDACTED] is the lowest since these statistics have been kept and continues the downward trend of the last quarter. Had the turnover for December 1951 been the same as the average for the twelve month period, we would have lost 136 employees instead of which only 92 have separated.

25X9A2

25X1A9a

[REDACTED]
F. TRUBEE DAVISON

